

**NORTH LITTLE ROCK  
WASTEWATER TREATMENT COMMITTEE**

**MINUTES OF A MEETING HELD TUESDAY, JANUARY 9, 2024**

A meeting of the North Little Rock Wastewater Treatment Committee was held on Tuesday, January 9, 2024, in the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:15 p.m. The roll was called and a quorum was present. Those in attendance at the meeting were Chairman Matthews, Mr. Gabe Stephens, Ms. Karen Bryant, and Ms. Marie Hollowell. Also in attendance were Mr. Michael Clayton, Director, Ms. Alice Fulk, Human Resources Director, Ms. Kayla Koba, Senior Accountant, Mr. Sam Hilburn with Hilburn & Harper, Ltd. and Dawn Harmon.

First, the Committee reviewed the minutes of its December 12, 2023, meeting. There being no questions or comments, a motion was made by Mr. Stephens, seconded by Ms. Bryant to approve the minutes of the December 12, 2023, meeting as submitted. The motion carried unanimously.

Next, the Committee reviewed the cash disbursements for December 2023. After review, a motion was made by Mr. Stephens, seconded by Ms. Hollowell, to approve the cash disbursements for December 2023 reflecting total cash disbursements of \$2,029,084.55 and fund transfers between accounts of \$1,538,797.84. The motion carried unanimously.

The Committee then reviewed the Financial Statement for December 2023. Upon motion made by Mr. Stephens, seconded by Ms. Bryant, the Committee unanimously approved the Financial Statement for December 2023.

Upon motion made by Mr. Stephens, seconded by Ms. Bryant, the Committee unanimously excused the absence of Mr. Nelson from the January 9, 2024, meeting.

Director Clayton advised the Committee that an Offer and Acceptance with the City of North Little Rock for the 30 acres of industrial property across the street from the Faulkner Lake WRF has been submitted for approval. The negotiated offer for the property has been established at \$202,000.00. This is a working offer and Director Clayton stated he would keep the Committee updated on the status of same.

Additionally, the Service Line Incentive Program (SLIP) will be submitted to the Mayor for consideration before the City Council within the next two to three months.

Lastly, Director Clayton advised the Committee that even though this was one of the wettest Springs on record, the number of SSOs for 2023 was 30 which was down by four SSOs in 2022.

There being no further action to come before the Committee, Chairman Matthews adjourned the meeting at approximately 12:35 p.m.

**APPROVED AS TO FORM:**



K. W. MATTHEWS, CHAIRMAN

**RESPECTFULLY SUBMITTED,**



VICE-CHAIRMAN/SECRETARY