

**NORTH LITTLE ROCK
WASTEWATER TREATMENT COMMITTEE**

MINUTES OF A MEETING HELD TUESDAY, OCTOBER 10, 2023

A meeting of the North Little Rock Wastewater Treatment Committee was held on Tuesday, October 10, 2023, in the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:05 p.m. The roll was called, and a quorum was present. Those in attendance at the meeting were Chairman Matthews, Mr. Ed Nelson, Ms. Karen Bryant and Mr. Gabe Stephens. Also in attendance were Mr. Michael Clayton, Director, Ms. Alice Fulk, Human Resources Director, Ms. Kayla Koba, Senior Accountant, Mr. Sam Hilburn and Mr. Scott Hilburn with Hilburn & Harper, Ltd. and Dawn Harmon.

First, the Committee reviewed the minutes of its September 12, 2023, meeting. There being no questions or comments, a motion was made by Mr. Nelson, seconded by Mr. Stephens to approve the minutes of the September 12, 2023, meeting as submitted. The motion carried unanimously.

The Committee reviewed the cash disbursements for September 2023. After review of the disbursements, a motion was made by Mr. Stephens, seconded by Ms. Bryant, to approve the cash disbursements for September 2023 reflecting total cash disbursements of \$1,566,997.16 and fund transfers between accounts of \$1,192,755.20. The motion carried unanimously. It was noted that the items reflected in red on the disbursements represent items spent as a result of the March tornado and awaiting reimbursement from FEMA.

Director Clayton informed the Committee that a software glitch prevented a proper month-end closing for September 2023. After a brief discussion, a motion was made by Mr. Nelson, seconded by Ms. Bryant to approve the financial statement dated September 30, 2023, as presented. The motion carried unanimously.

Director Clayton then brought up the consolidation of services with Sherwood Wastewater. Director Clayton advised that at this point he sees that NLRW has three options (1) do nothing at this time and remain the status quo, (2) facilitate a complete consolidation or (3) ask Sherwood to divest itself of the 2,500+ customers and turn them over to North Little Rock Wastewater for operation and treatment which would “eliminate the box.” The other two (2) treatment plants to the North

would remain under City of Sherwood's ownership for operations and maintenance. Chairman Matthews added that there have been ongoing communications with Sherwood, but nothing has been accomplished. The Commission had a lengthy discussion about the various issues regarding "the box," the number of customers and those SIDs that would be impacted. At the end of the discussion, the Committee decided to table the matter for now and asked the attorneys to review the Consent Order entered by the Court in 1989 which established the box.

Upon motion made by Mr. Nelson, seconded by Mr. Stephens, the Committee unanimously excused the absence of Ms. Marie Hollowell from the October 10, 2023 meeting.

There being no further action to come before the Committee, a motion was made by Mr. Nelson to adjourn the meeting. The motion carried unanimously, and the meeting was adjourned at approximately 1:30 p.m.

APPROVED AS TO FORM:

RESPECTFULLY SUBMITTED,



K. W. MATTHEWS, CHAIRMAN

VICE-CHAIRMAN/SECRETARY